

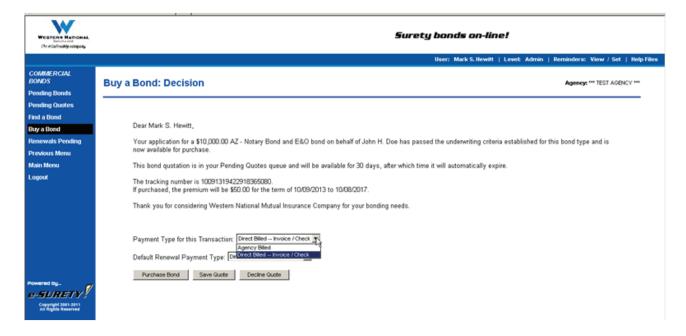
The relationship company

# Surety Direct Bill Instructions for **EFT** and **Credit Card Payments**

#### Surety Direct Bill Instructions for EFT and Credit Card Payments

Thank you for signing up for Western National's Direct Bill System. "The Choice is Yours" is now at your fingertips!

When purchasing an eligible cancellable commercial surety bond you will notice the following screen that allows you the option to choose either Direct Bill or Agency Bill. Unlike many systems, we allow the choice to be yours especially if it is a key client where you desire to control all billing functions.

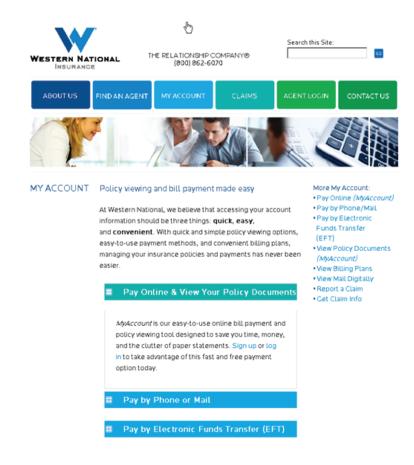


Your client will receive a billing statement in the mail but either the client or the agent can make a payment on-line.

## How A Client Can Make An On-Line Payment



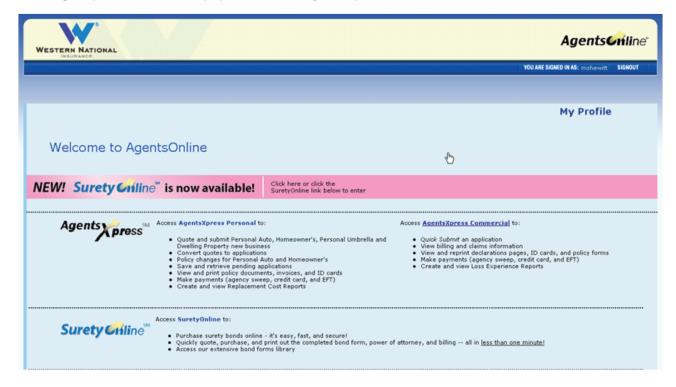
Once the client receives their billing statement, they can pay on-line by visiting www.wnins.com and clicking on My Account. Instructions are given to the client on their billing envelope.



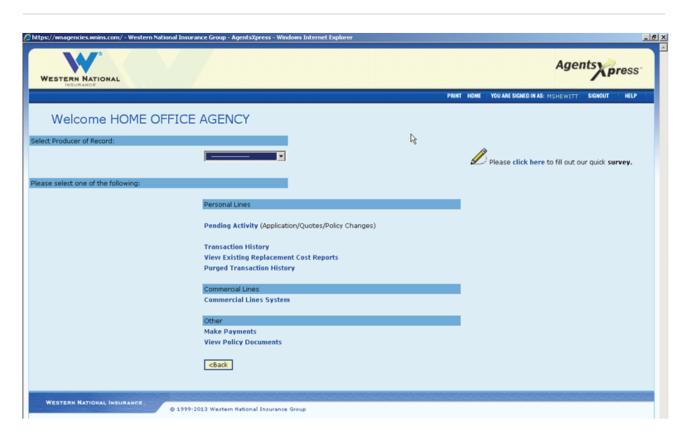


#### How an Agent Makes a Payment through through AgentsXPress

If the agency wants to make a payment, enter AgentsXpress Commercial.



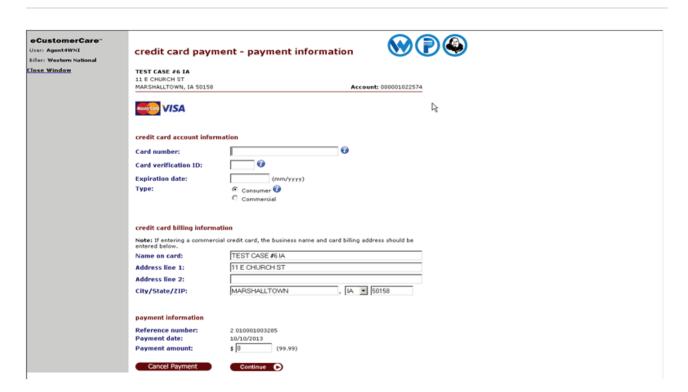
### Next, Under Other, Click on Make Payments



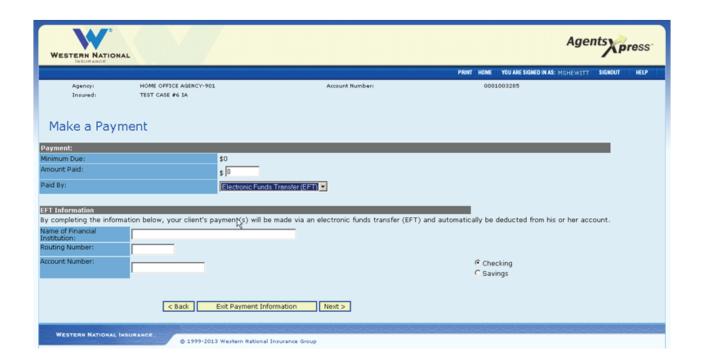
## Now Select the Payment Method: Credit Card, EFT or Agency Sweep



#### Now Select the Payment Method: Credit Card, EFT or Agency Sweep



Making a Payment by Electronic Funds Transfer from Checking or Savings is Very Easy! You need the Name of the Financial Institution, Routing and Account Numbers and the amount of the payment.



You issued the bond, the bond is now paid and the start of a New Rewarding Relationship! If you have any questions, please give us a call at (855) 283-8106 toll-free.

Thank You for your Business!